



10.07.2021

SOP for REPORTING OF STUDENTS – V6

Generic Preventive Measures/COVID-19 Appropriate Behavior

The following public health measures are to be followed to reduce the risk of COVID-19 by all (faculty members, employees, students and visitors) in these places at all times:

- i. Physical distancing of at least 6 feet to be followed as far as feasible.
- ii. Use of face covers/masks to be made mandatory.
- iii. Frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be done wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing of used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest.
- vi. Spitting shall be strictly prohibited. A spot fine of Rs.1000 will be levied on anyone found spitting anywhere in the campus.**
- vii. Installation & use of **AarogyaSetu App** shall be advised wherever feasible.
- viii. Dispose all used masks, tissues and other materials in the designated dustbins. Dustbins must be cleaned and covered properly.
- ix. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which emphasizes that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be ensured.
- x. All medical students above 18 years of age will be administered COVID vaccine, as per GOI policy.**

Re-Opening the Campuses - Issues and Challenges

- The students will report to college in a phased manner starting on **26.07.2021**, ensuring safety, health and well-being of all students and staff.
- Students will be given time till **10.08.2021** to report to campus.

Measures Required before Returning to Campus

Pre-requisites

- Self-declaration to be signed by the student
- Consent form duly signed by the parent/guardian

Essential items to carry:

Each student must bring along the following essential items before entering the campus:

- Triple layered surgical mask-minimum 100, cloth mask-6 in number
- 70% alcohol based Hand sanitiser-500 ml (2 no), 100 ml(2Nos)
- Liquid soaps for personal use in washrooms-2 bottles

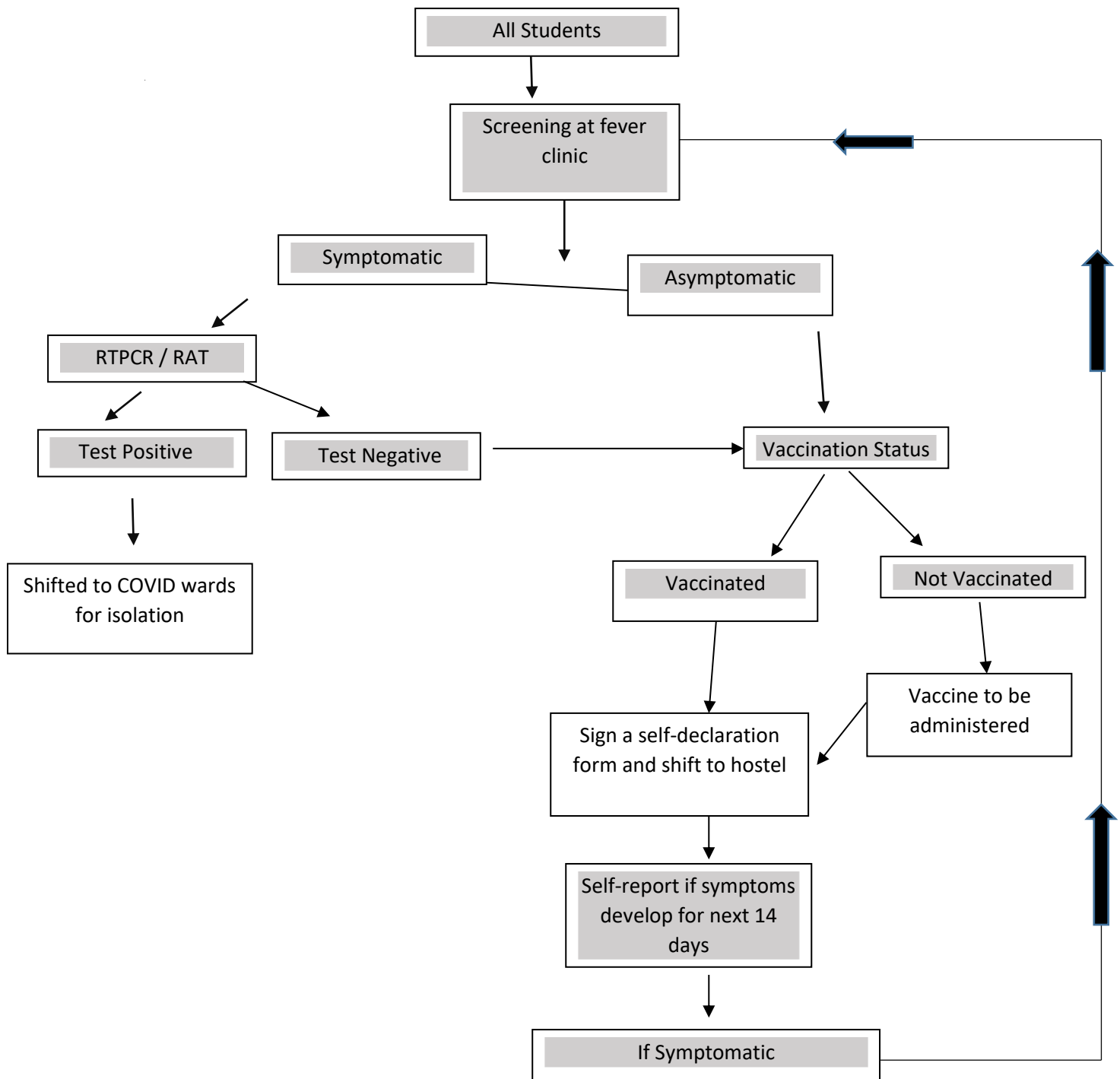
For following social distancing norms in mess

- Food carriers - 2 No, Plates – 2, Glasses -2

Note: All Students must possess valid ID cards issued by AVMC.

Reporting to campus after travel

1. **Report to campus only from 9 AM – 12.30 PM;**
2. **Students should not go directly to hostels.** Wardens and caretakers should permit students to enter the hostels only if they possess the **necessary 'permission slip' from the fever clinic.**
3. **Parents will not be allowed to stay with students in the hostels.**
4. Upon arrival at AVMC the students should visit the designated fever clinics at the C Block of the hospital, and get evaluated for COVID symptoms.
5. Students will undergo thermal screening, evaluation for symptoms.
6. **They are requested to produce their COVID vaccination Certificates.**
7. **If student is not vaccinated, he/ she shall be administered the vaccine as per GOI policy.**
8. If any student is symptomatic, he / she will undergo RAT / RTPCR testing and will be quarantined in the private ward till test results are available.
9. All individuals cleared by fever clinic need to sign a self-declaration form and can then move to respective hostels.
10. Students are requested to self-monitor. If they develop any symptoms, re-evaluation and testing needs to be done.
11. All tests positive students will be admitted in COVID – private ward for isolation.
12. Students have to bear the expenses for RTPCR (Rs.1500/-), RAT (Rs.600/-) and hospitalisation charges, if need be as per Institute policy.



Educational Measures

- Blended learning methods will be followed.
- Physical classes for clinics and practical sessions will follow strict social distancing norms and will be held in small groups.
- Classes shall commence on 2.8.2021 for I MBBS group and 5.8.21 for II MBBS group.

Safety Concerns

- Non-resident students (day scholars), they need to undergo thermal scanning, sanitization of their hands, wearing of face masks and gloves daily. COVID Positive /Symptomatic persons will not be permitted to enter the campus and they will be admitted for isolation and treatment.
- To avoid the risk of transmission, the students, faculty and staff will be screened and symptomatic ones be advised to get clinically assessed before allowing them entry into the campus.
- Isolation facilities for symptomatic persons and quarantine facilities for those who were in contact with the positively tested persons are available in the campus. Proper arrangement of safety, health, food, water etc. will be ensured for those in quarantine and isolation facilities.
- **AVMC has prepared a policy for restricting the outside experts on campuses, study tours; field works etc., keeping in mind the COVID-19 situation. All such programs and extracurricular activities will not be permitted where physical distancing is not possible.**
- **Proper signage's, symbols, posters etc. are prominently displayed at appropriate places to remind the students, faculty and staff for maintaining physical distancing. The details of COVID-19 treatment facilities along with the emergency number, helpline number, email id and contact details of persons to be contacted in case of any emergency in the institution are displayed in all strategic points.**
- Norms of physical distancing, sanitization and hygienic conditions for use of common facilities, viz., labs, Auditorium, Conference/ Seminar halls, Sports, Gymnasium, mess, Canteen, and Parking Area etc. will be followed.
- **Students are encouraged to regularly visit the Student Counselor to share about their anxiety, stress or fear and other issues.**

Institutional Planning

- A detailed plan of details of reopening the campus in a phased manner with, student's details has been prepared and will be circulated in advance. All are requested to adhere to these plans strictly.
- The Housekeeping and Hospital Infection Control Committee must ensure appropriate sanitization and disinfection process and procedures.
- **It is mandatory for the Teachers, Officers, Staff and Students to wear the Id cards.**
- The COVID task force along with the Dean HPE and Vice Principal will monitor the phased reopening plan and trouble shoot issues.

- Physical classes should end in staggered manner. Students to be let out in phased manner. Teachers are required to monitor the same.
- **The visitors to hostels should either not be allowed at all or their entry should be drastically restricted Complete contact details of the visitors be maintained along with the names of persons whom he/ she meets.**

Safety Measures at Entry/ Exit Point(s)

- Crowding must be avoided at entry/ exit points. Staggered timings of entry and exit with limited strength for different student groups should be followed.
- **Monitoring of the entry and exit of the students should be done.**
- **Thermal scanning will be done at entry and exit to all hospital, college, mess and hostel buildings.**

Safety Measures during Working Hours

- **Classrooms, exam halls and other Learning Sites will be cleaned using 1% sodium hypochlorite, before the beginning of classes and at the end of the day. Teaching materials, computers, laptops, printers, shall be regularly disinfected with 70% alcohol swipe.**
- Sitting places in classes, laboratories, computer labs, libraries etc. should be clearly marked, keeping in view the norms of physical distancing. At least one seat should be left vacant between two seats.
- Wearing face cover/ mask is a must at all times and at all places inside the campus.
- Daily sweeping and wet mopping of all room floors with disinfectant soap solution. (1% Hypochlorite)
- Monthly fumigation of interior and exterior of all building of the university the constituent colleges, schools and the building housed within their campus and the interior of all its hostels and residences
- Bio metric attendance finger print to be avoided till further notice; Face recognition software's will continue to be used.
- All meetings of staff/ faculty shall preferably be held through video conferencing; physical meeting will be held only in per – sanitized meeting room. Every one attending the meeting shall follow the prescribed for protocol for personal Hygiene and Safety to the extent applicable.

Institutional Protocols

1. AVMC has a designated Helpline number for emergency contact – which will be answered always; this number is displayed prominently in all areas. This number should be shared with all students through mobile SMS/ WhatsApp
2. Any sickness/ illness, the students should contact this number
3. All sick students shall be admitted in our hospital & treated as per the established protocols. Transfer to other hospital/ cities will not be encouraged

Helpline numbers:

Dr. D. Arunachalam VP(Students Affair): **9443203232**

Dr. RR Kumar, Student Welfare Officer: **9443024890**

Dr. Poongothai .G.K (Ladies hostel warden): **9003404531**

Dr. Sridhar .K (Gents hostel warden): **9159896756**

Fever Clinic: **9750980238**