



**VINAYAKA MISSION'S
RESEARCH FOUNDATION**
(Deemed to be University under section 3 of the UGC Act 1956)



AVMC
AARUPADAI VEEDU MEDICAL COLLEGE

**Plan for Onsite Reporting of Students admitted through
PG Counselling – 2020, Round 2, starting from June 16, 2020 onwards at AVMC
Academic Year 2020-2021**

Report upon entry into AVMC Campus to Dean's Office, B Block, Hospital			
S.No	Activity	Plan	Responsibility
1	Screening of students with <ul style="list-style-type: none"> • Thermo Gun • COVID Screening Checklist • Check Arogya Sethu Status 	Special Team will record the details and direct the students to college block once cleared	MS / DMS/ RMO / NS to put in a team
2	Report to college block for admission activities		
3	<ul style="list-style-type: none"> • Fill in Admission Proforma & Profile • Submit certificates copy, passport photographs 	<ul style="list-style-type: none"> • To be done in Student Affair Centre 	Mrs. Anita, Academic Section
		<ul style="list-style-type: none"> • Maintain Social distancing • Hand Sanitizers • Masks • Seating – Chairs in front the area at 3 meters Distance 	Housekeeping supervisor to make seating arrangements – Responsibility Mr. Solomon Porus
		<ul style="list-style-type: none"> • Photocopying of Certificates 	One attender to be posted - Mr. Solomon Porus
4	Hostel Admission	<ul style="list-style-type: none"> • Visit to hostel • Interaction with warden • Room Allotment 	Hostel Supervisors / Wardens
		<ul style="list-style-type: none"> • Hostel Fees payment to be collected in students affair Centre 	Account Section to post one person in students Affair Centre - Mr. C. Bhageerathan
5	Biometric Capture for attendance	To be done in Students affair Centre after admissions	EDP to post one person in Students Affair Centre

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